

Holy Faith Education Society

VILL NANUANA, P.O. NANUANA, TEH. RANIA, DISTT. SIRSA

Date:01-04-2021

Sexual Harassment Committee At Workplace

In terms of the guidelines laid under Chapter II Section (4) Clause (2) of Sexual Harassment of Women at Workplace for internal Complaints Committee (Prevention, Prohibition and Redress) Act 2013, an Internal Complaint Committee consisting of the following member is hereby constituted at Holy Faith Convent School, Nanuana (Rania) Sirsa for redressed of the complaints of the victim women employees of Holy Faith Convent School, Nanuana (Rania) Sirsa on account of sexual harassment.

S.No.	Nomenclature	Member Nominated	Jurisdiction
1	Presiding Officer	Mr. Vinod Kumar, Principal, Holy Faith Convent School, Nanuana (Rania) Sirsa	To enquire into the complaints of sexual harassment at workplace against the employee/officials at Holy Faith Convent School, Nanuana
2	Member	Mr. Sohan Lal, Lecturer of English, Ch. Devi Lal University, Sirsa	
3	Member	Mrs. Saroj Bala, Vice Principal, Holy Faith Convent School, Nanuana (Rania) Sirsa	
4	Member	Mrs. Nishu Bala, Rania, Distt Sirsa	
5	Member	Mrs. Mamta Rani, Vill Mangalia, Distt Sirsa	

The complaints with regards to sexual harassment of women at work place will be referred to the above committee and the committee will submit its report within 10 days from the date of receipt of the complaint (if any). The above committee including the Presiding Officer will remain in force for a period of three years. If any changes happen due to administrative agencies than accordingly the change will be incorporated and will be communicated.

Secretary

Secretary
Holy Faith Education Society
Nanuana, Rania (Sirsa)

Copy of the above is forwarded to the following for information and necessary action:

1. All members of the committee
2. All employees of Holy Faith Convent School, Nanuana
3. Notice Board

Secretary